

# MINUTES



**Tanner Electric Cooperative  
TEC Board of Directors  
January Board of Directors Meeting  
Tuesday, January 17, 2023, 3:00 pm - 6:00 pm  
TEC North Bend Office & ZOOM**

---

## In Attendance

---

### Member

Carol Paschal (remote); David McGoldrick; Dutch Siedentopf; John Saatela; Kristina Michael; Mike Hodge; Roger Guay (remote); Steve Nicholes

### Staff

Joel Merkel; Kevin Burns; Lisa Peabody; Nick Himebauch; Steven Walter

---

## Not In Attendance

---

### Member

Susan Serrette-Egan

## A. ROLL CALL

Director Susan Serrette-Egan was absent.

1. Establish a Quorum

Following roll call, a quorum was established.

## B. CALL TO ORDER

The Board President, Michael Hodge called the January 2023 TEC Board meeting to order at 3:04 p.m.

1. **Action Item - Move to Approve the Agenda**

No changes were proposed to the meeting agenda as presented.

Motion: To accept and approve the TEC Board of Directors meeting agenda presented on January 17, 2023.

Move: Kristina Michael Second: Dutch Siedentopf Status: Passed

2. Board President's Remarks

It was announced that Kristina Michael will be a member of the New Technology/Conservation and Youth Development committees.

## C. UNFINISHED BUSINESS

1. Consent Agenda
  - a. Monthly Outage Reports
  - b. New Membership List
  - c. Release of Easement Rights - Anderson Island

Finding no conflicts with TEC electric facilities, it is recommended to the Board that TEC release both easements to combine lots as listed below in the Riviera according to the plat thereof recorded in Pierce County, Washington, Lake Josephine Riviera No. 14, Lots 143, 144.

Location: 10116 Hopkins Place, Anderson Island, WA

2. **Action Item - Move to Receive and File the Consent Agenda**

Motion: To receive and file the consent agenda as presented on January 17, 2023.

Move: Steve Nicholes Second: David McGoldrick Status: Passed

3. **Action Item - Move to Approve the December Board Meeting Minutes**

A motion was made to accept the minutes as written but was later amended, to allow for one correction that was noted later in the meeting.

Motion: To amend the original motion and to approve the TEC December Board meeting minutes with one correction, as suggested by Roger Guay.

Move: Roger Guay Second: Dutch Siedentopf Status: Passed

4. **Action Item - Move to Approve Summary Minutes for Ruralite**

Motion: To approve the summary minutes for the Ruralite as amended.

Move: Kristina Michael Second: Dutch Siedentopf Status: Passed

**D. FINANCIAL REVIEW - Kevin Burns**

1. Funds Disbursement List

2. Arrears List

3. Misc. Financial Data

4. Balance Sheet

5. YTD Financials

6. **Action Item - Move to Receive and File the Financial Reports**

Motion: To receive and file the financial reports presented by Mr. Burns.

Move: Dutch Siedentopf Second: Kristina Michael Status: Passed

**E. REPORTS**

1. CEO Report - Steven Walter

The CEO reported to the Board that he and the staff updated the internal control policies and procedures and are currently working on reviewing the member service rules and regulations.

2. Operations Report - Nick Himebauch

The Operations Manager submitted a written update that was distributed as an attachment to the agenda. During the meeting, he addressed any questions they had regarding his report.

3. Committee Reports

a. Finance & Audit - Chair Carol Paschal

The Chair reported the committee would be meeting again in February.

b. New Technology & Conservation - Chair Roger Guay

The Chair requested the staff make a minor change to the TEC website related to the efficiency rebates menu and options page.

c. Personnel - Chair Mike Hodge

The CEO's employment agreement expires in November of 2023, so the committee will begin working on that later this summer.

d. Youth Development - Chair Dutch Siedentopf

The committee recently completed the selection process for the Youth Tour Scholarship. After reviewing the applications submitted on November 1, 2022. Samantha Silverman was chosen as the winner and will be the TEC delegate for the 2023 Youth Tour that will take place June 17-23. The Chair will be meeting with the Mt Si High School Career Center staff to coordinate better communications with the students about the TEC scholarships and apprenticeship program.

4. Other Reports

a. General Counsel Report - Joel Merkel

General Counsel reported that King County has recently hired staff to manage the King County ROW Ordinance 18043. The County seems to be taking active steps after six months of no movement.

**F. NEW BUSINESS**

1. Approve the Revised TEC Financial Policy

Motion: To accept and approve the amended TEC Financial Policy as recommended by the Finance committee.

Move: Carol Paschal Second: John Saatela Status: Passed

**G. ADJOURN MEETING**

There being no further business, the Board President adjourned the TEC January 17, 2023, Board of Directors meeting at 4:50 p.m.