



Commercial Air-Source Heat Pump Retrofits and Upgrades

Project Information Form

For Commercial Locations

Instructions: Complete this form and submit it to Tanner Electric Cooperative

BUSINESS AND SITE INFORMATION

Business Name		Address	
Contact Person		Phone Number	
State	Zip	ACCOUNT#	
Building Type; Office ___ Warehouse ___ Residential Care ___ Retail ___ Food Service ___ Assembly ___ Grocery ___ Hospital ___ Lodging ___ School ___ Other _____			
Considering the above, estimate the number of operating hours per year: _____			

PROJECT INFORMATION

Project Information	Heat Pump 1	Heat Pump 2
Project Type (please check one)	<input type="checkbox"/> HP Retrofit <input type="checkbox"/> HP Upgrade	<input type="checkbox"/> HP Retrofit <input type="checkbox"/> HP Upgrade
For HP retrofits, what was the primary heating type?	<input type="checkbox"/> Electric zonal <input type="checkbox"/> Electric forced air	<input type="checkbox"/> Electric zonal <input type="checkbox"/> Electric forced air furnace
For HP Upgrades, what was the primary heating type?	<input type="checkbox"/> Air source heat pump <input type="checkbox"/> N/A (new construction or major renovation)	<input type="checkbox"/> Air source heat pump <input type="checkbox"/> N/A (new construction or major renovation)
Manufacturer		
Model number		
Outdoor unit cooling capacity (tons)		
Installed cost (per attached invoice)		
Order/purchase date)per attached invoice		
AHRI Certificate #		

The installed HP must meet the BPA specifications

The following documents must be submitted with this form:

1. AHRI Certificate documenting that the efficiency requirements have been met
2. The installation contractor invoice showing order/purchase date and installed cost